

**PRINCIPAL POSITION AVAILABLE**  
**ST.CHARLES BORROMEIO SCHOOL**  
**DESTREHAN, LOUISIANA**

Who may apply: Practicing Catholic who meets the following qualifications:

- Minimum of five years teaching or other school administrative experience.
- Minimum of Master's Degree – certification in educational administration preferred.
- Knowledge of elementary school theory and practice.

Salary: Based on qualifications and experience.

Closing date: Applications accepted until January 28, 2017

- How to apply:
1. Submit an Administrator Application form, which may be downloaded from the Office of Catholic Schools website as follows:
    - Go to [ocs.arch-no.org](http://ocs.arch-no.org)
    - Click on tab "Career Opportunities"
    - Click "Job Openings"
  2. Submit a résumé.
  3. Submit three **current** letters of recommendation; one each from an individual who has knowledge of your:
    - a. Moral character (Pastor/Clergy)
    - b. Prior teaching experience
    - c. Administrative ability
  4. Submit the above and any additional supporting materials to:

**Office of Catholic Schools**  
**7887 Walmsley Avenue**  
**New Orleans, LA 70125-3496**  
**Phone: (504) 866-7916**  
**[ifields@Archdiocese-no.org](mailto:ifields@Archdiocese-no.org)**

St. Charles Borromeo has been educating children in Destrehan, LA since 1929 and currently has an enrollment of 430 students in Pre-K3 - 7<sup>th</sup>. The school embraces academic excellence in a well-disciplined environment that is both challenging and respectful of strong Catholic values and beliefs. St. Charles Borromeo is AdvancED accredited.